

## Three Forks Rodeo Arena Board of Directors

Minutes of Meeting held Monday, November 6, 2023

Our regular meeting was held on this date at the City Hall, 206 Main Street, Three Forks, MT at 5:33pm.

Present were Casey Elmore, Mike Lane, Ryan Hamilton, Gene Townsend, Adam Miller, Ryan Pestel; Secretary Crystal Turner and Christina Kamps were also in attendance. Guests present were Ann Price, Johanna Dundas (Vice President of Three Forks Saddle Club), Lisa Slover (President of Three Forks Saddle Club) and Tanya Gonzalez (Treasurer of Three Forks Saddle Club).

### Financials & Approval of Minutes

Gene Townsend moved to approve the September minutes, Adam Miller seconded the motion. Motion passed unanimously.

Casey introduced that he approved a donation of \$1,000 to the Kids Bucking School at the NRA rodeo in Kalispell. "I did email all members to let them know it would be a "bill paid due to timelines", " Casey reminded the Board. He added that all members of the NRA donated to this cause.

Ryan Hamilton moved to approve. Mike Lane and Gene Townsend seconded the motion at the same time. Motion passed unanimously. Casey Elmore and Ryan Hamilton both attended the Kalispell rodeo and said it was a great turnout. Lots of kids there and able to pay for the whole thing to get all 18 kids out to bucking a horse. Adam reviewed the bills that were paid due to timeliness and those to be paid. Mike Lane moved to approve bills. Gene Townsend seconded the motion. Motion passed unanimously.

- a) Agenda adjustment (This was heard after the Saddle Club but for the sake of the minutes remained in order of the agenda.) Tri-Party Agreement with First Security Bank for Three Forks Rodeo Arena Checking/Savings/CD funds over \$250,000 which Exceed the FDIC Insurance
  - i) Crystal and Adam explained the exceeding insured money agreement. Adam continued by explaining the numbers - 1 day different from last year and \$73,000 higher, CD due in December at First Security Bank; Opportunity Bank's CD renews in January.

- ii) Casey asked the Board, "What would you like to do? Pay the bleachers down?" There were comments about paying the higher interest rate, which Adam argued, "Yes we are paying 6% but we are making 5% right now too. So not really losing much." Casey asked if the Board should engage an engineer and design/look into 2025 bleachers? Adam said he believed yes I thought the board already was. Gene said the board could get the engineering done, get financing in order, get a SourceWell quote. Christina and Ann felt like we should go ahead and talk to TD&H and get engineering design going. A wing on each side of what we have, each wing the same size.

b) Discussion on Existing Rates due to:

- i) Three Forks Saddle Club question/discussion on 2023 season's rate. Lisa Slover said they agree \$200 is a fair price for the arena, and they aren't contesting that. They have never been charged for the use of the groomer/tractor/water truck so that was new and unexpected for this past year's events. Asking to know the rates ahead of time. She said they are a super small club. Lots of their kids go on to rodeo. Many of the girls go on to rodeo-ing. Members wanted them to bring to the Board - no profits were made. She added they have helped the TFRA by letting them use their personal equipment, and would like to continue that relationship. Christina explained and apologized, "I didn't notify anyone of the forms changing." Tanya said they spend their money as they go. Whobee's services were not used. Christina explained that in the past, basically what we have charged would cover the cost of Whobee. Tanya said we were used to \$125/use, not \$200. "We don't mind the charges but we need to know ahead of time and so we can raise our fees." Casey said if Whobee was never there, he wouldn't have been charged out. He grooms it and the arena is ready, but the charge comes in when he needs to work the arena during the vent. Adam Miller moved to change the rates back to \$125 for the 4 dates, remove the \$150 and resend the invoice. Rates for next year we will inform you prior. Gene Townsend seconded the motion. Motion passed unanimously. (Everyone from the Saddle Club left at this time.)
- ii) High WindsYouth Rodeo believes they should get a discounted rate due their event being a youth event. Crystal relayed that they would like to know if the board would consider a youth event rate. There was discussion similar to the conversation held with the Three Forks Saddle Club earlier tonight. It was agreed that Board cannot offer discounted rates. Casey said, "We have our own expenses. We pay staff to have the arena groomed and ready and if he is needed to come back to work it

during events we have to pay him, so anyone else will need to pay the same expenses we incur.” Several board members asked if the High Winds group will need the arena groomed during the event. Crystal said, “Not according to their application, but we don’t ask for that specific detail on the application.” The Board asked if they charge a flat fee for all? Crystal said no, everything is listed on the application as a la carte and that is how it is listed on the application to use the arena. Casey said leave it as is, have Crystal let High Winds know.

c) Review of Financials - Adam

### Committee Reports

Crystal asked if the Board wanted to do any sort of event/fundraising effort at Christmas Stroll? No.

N.W.E. power addition at arena - Crystal said that Conner quit and apparently no engineer is hired yet. Nothing going on - all on hold. Mike Helzer has a 400 amp service on back order, we can have it when we are ready.

Internal Operations committee - We should put the rates on a December or January meeting’s agenda.

Gene asked if the P.A. system is working? Mike said no. We need 2 speakers, we only have 1. Adam said this spring we will need 1 more speaker and one more cord but this could be a Spring project. Adam will get it hooked up. He would also like to frame in a simple railing outside the windows of the crows nest and then repaint. We’ll have a work day in March and maybe April too.

### Rodeo & Events

Nominations for chair, vice and treasurer. Mike Lane moved to keep it the same. Adam said Diane Kolberg was the vice though. Adam moved to keep Casey as chairman. RH 2nd. Motion passed unanimously. Christina asked if anyone was interested in being Vice chair? No one stepped up. Gene Townsend nominated Ann Price for Vice President. Adam Miller seconded the motion. Motion passed unanimously. Gene Townsend nominated Adam for Treasurer. Ryan Hamilton seconded the motion. Motion passed unanimously.

Will do rates in the January meeting. Adam and Ann will be unavailable in December.

Update on winter maintenance needed - Mike Lane requested the alleyway to the highway to replace broken post with a drill stamped and then do the one just opposite of it. Several pieces of hog fence need replace. Talk to Scott Sayers? Casey will get

ahold of him and have him call Mike Helzer. Mike Lane recommended we purchase an A/C in the back ticket booth. Ryan Hamilton will order a small one. Gene said Rob Norman said new swamp cooler prices still have not gone down but when they do he will order it and have it working by rodeo.

Advertising Salesperson and Marketing Director contracts. These are one year contracts both currently held by Christina Kamps. Christina said she feels comfortable accepting the jobs again for one more year. No rate changes were discussed (12% of all sales from the Advertising at the July rodeo, and \$425/month for the Sales & Marketing Director job). Ryan Hamilton moved to renew the contracts. Gene Townsend seconded the motion. Motion passed unanimously.

### New Business

No December meeting will be held. Next meeting is January 8, 2024, at 5:30pm and will be held at City Hall.

Gene Townsend moved to adjourn. Ryan Hamilton seconded. Motion passed unanimously.