



# CITY OF THREE FORKS

## TRAFFIC SIGN / STREET IMPROVEMENT REQUEST

The Public Works department and Mayor will review all traffic signage and modification/improvement requests submitted. Requests may also be reviewed by the Streets and Alleys Committee. Recommendations may also be taken to the City Council for action if the Mayor does not have written authority already defined in Ordinance 7-2-2.

The review will rely heavily on the “Manual on Uniform Traffic Control Devices (MUTCD)” to guide signage and traffic control. More signage is not necessarily the proper way to achieve an outcome. Over signage can become a distraction and cause motorists to ignore the traffic signs.

The MUTCD provides criteria and warrants to justify the placement of signs. The Committee will analyze each sign request with the understanding that there needs to be warrants to justify installation of new signs. Warrants, State Statutes, City Ordinances, collision history, existing signage, installation, and maintenance costs all need to be considered prior to approval and installation of new signs.

NAME \_\_\_\_\_ DATE \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

PHONE \_\_\_\_\_

Please describe your request and reasons:  
(Use reverse side and/or attach additional information, as necessary.)

Add a drawing if necessary:

Approved? Y / N By: \_\_\_\_\_ Informed Applicant on: \_\_\_\_\_  
(Public Works/Mayor signature) (date)

Action Taken: \_\_\_\_\_