Account #_____
Route # _____

City of Three Forks
Request for Water Turn-off

Name (print) _____ Phone # _____

Address of residence _____

I request that the water be shut off for the above residence at the curb valve. I understand that I, an adult family member or other authorized adult representative, will be present at this address when the water is turned off to ensure that the curb valve operates correctly. I understand that if the curb valve is inoperative and that I still desire to have the water turned off, that the valve will be excavated and replaced by the City (weather permitting) at my cost. I understand that if my water is turned off and remains off during winter weather, that I should winterize my home to protect interior water pipes from freezing and breaking. I also understand that if my water is turned off, that I should shut the power off to the water heater, to protect it from evaporation and fire potential. I understand that the minimum sewer charge (currently $54.25) will still be charged during the turn-off period.

I request that the water be turned off on: _____
(date)

I understand that the City Water Superintendent will contact me to arrange an appointment.

Additionally, I understand that when I want the water turned back on that I must arrange an appointment with the City Water Superintendent. I understand that I, an adult family member, or other authorized adult representative must be present in the home when the water is turned on to ensure there are no water leaks in the home.

I understand that if I request that the water be turned off or turned on during other than normal business hours (Monday-Friday, 7:00 a.m. to 4:00 p.m.) that I will be charged $40 for this service.

_____	_____
Signature of applicant	Date

_____	_____	_____
Signature of Water Superintendent	Date Water turned off	Off in Utility Billing
_____	_____	_____
Signature of Water Superintendent	Date Water turned on	On in Utility Billing

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FOR OFFICE USE ONLY:

Add to Snowbird List _____ Route #: _____
Size/Water Size _____ Changed in UB to "NONE" (initials & date)_____
Sewer Rate _____ Changed in UB to "MINIMUM" (initials & date)_____
ONCE RETURNED Water & Sewer rates restored in UB, remove from Snowbird List (initials & date) _____