

From: Susan Hayes <shayes@greatwesteng.com>
Sent: Monday, January 22, 2024 10:00 AM
To: cturner; ksmith; mayor@threeforksmontana.us
Cc: Jessica Salo; Kasia Little
Subject: Funding call - water project 1/22

Hi Crystal, Kelly, and Randy,

I'm due to give you guys an update, and since we have a funding call this afternoon this seems like an opportune time.

- With LaNette leaving Great West, we'll be having Kasia Bothman-Little help prepare your draws. LaNette and you guys keep very good records, so I am hopeful the transition will be very smooth, but please keep us in the loop if you have questions/concerns. Kasia is copied on this email so if you didn't already have her email address, now you do!
- Well Project
 - o In December the Council gave the go-ahead to drill the next two wells. Originally O'Keefe thought they might not be able to get out until April to do those but the last communication with them indicated they may be able to start in March. We have communicated to them the importance of getting Well 2C drilled while the ground is still frozen.
 - For that work, I would like to get them a field order to build up the site a foot or so to avoid the issues we had last year with it getting too wet to access the site. This would be a change order or if there is someone local that Three Forks would prefer to use and contract directly – should easily be under the \$80,000 threshold – we can go that route as well. I know the Council meeting is tomorrow and it is too late to add anything to agenda for action, but I can present these 2 options as part of the general update. If Council could give me an idea of what they would prefer I can put together a brief description/spec and get a cost from either O'Keefe or other contractor to present at the next Council meeting for consideration/approval.
 - o An easement is in place for Well 2C, the City owns the property for the tank well.
 - o Budget – things are still looking fine both for engineering and construction. Once the wells are drilled we'll assess where we are at with both.
- Distribution System
 - o RR Permit – the permit that was obtained in 2014 for the crossing should still be valid. We have the updated road master and signal supervisor contact information which we will include in the plans and specifications. We are double checking with MRL/BNSF that we don't need to do anything to update the permit as long as the design is the same as what was proposed originally (which it is).
 - o Gallatin County Rd encroachment permit – it appears we will need this from the intersection of Talc Rd south to where we turn east with the water main. It looks like the City does the maintenance up to the RR tracks essentially and then the County takes over from there.
 - We will prepare this application and then get it over to you for signature and submittal to the county. It has an application fee of \$125.
 - o Easement – as we are finishing the design of the waterline across the developer's property I am preparing a draft easement document. I will send a draft to the City and Susan Swimley for

review before sending it to Three Forks Development/Hyalite for their review and comment. Eventually the roadway where the waterline is would become the City's ROW, but since the process isn't that far along yet the easement will be needed for now.

- Site title opinion – we'll need to get a site title opinion from Susan Swimley prior to awarding the project to a contractor, this is an SRF requirement. Most of the work is with City ROW, but of course the part across the RR tracks and the developer's property is not. I will include the need for that in my email to Susan when I send her the easement draft for review.
- Design status – I plan to have the draft plans over for the City to review by the end of the month. Once I get them over, we can schedule a time for me to come out and go over any questions with Steve and/or the water/sewer committee. I would like to submit the final plans/project manual to DEQ for review in mid February if possible. I don't expect it to take too long to get review comments and am hoping we'll be able to go to bid in later March.
 - Budget – I believe we'll be able to finish up design under the current budget. We did have to re-design the loop around the talc plant in order to incorporate the developer's road plan so depending on comments received from DEQ we may need to request a budget amendment to account for the additional design/drafting associated with that.
 - Our current task order on this project includes work through design and bidding, I will get working on an amendment for construction administration (contracting, contractor communication, questions/changes, pay applications, weekly construction meetings, etc.) and RPR (inspection) for you to review and put forth to Council in March or April.

I will sit in on the Council meeting tomorrow evening if it would be a good time to provide this overall update – the agenda didn't look too long so it seemed like this would be a good meeting to present an update!

If you have any questions ahead of the funding call this afternoon, let me know. I should be in my office the whole time between now and then.

Thanks,



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