

# **AGENDA FOR COUNCIL MEETING CITY OF THREE FORKS**

The Three Forks City Council will meet **Tuesday**, at **7:00PM**  
**June 28, 2022**, in the City Hall Council Chambers, 206 Main Street.

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**IV. REMINDER TO ALL THE MEETING IS AUDIO RECORDED**

**V. PUBLIC COMMENT (for items not on the agenda)**

**VI. CONSENT AGENDA – approval of the following:**

- a. Claims Paid due to Timeliness on 6/20/2022 in the Amount of \$7,169.95
- b. Claims for Approval
- c. Three Forks Rodeo Arena Board Claims for Approval
- d. Council Minutes of 5/24/2022
- e. Service Agreement with Great West Engineering to Provide Grant Management Services per Contracted Rates in the General Engineering Contract
- f. Service Agreement with Ascent Tech to Provide ATMs and Wi-Fi at the 2022 NRA Rodeo
- g. Three Forks Market RV Park & Campground Extension Final Plat Approval

**VII. PUBLIC HEARINGS**

- a. Public Hearing and Decision on a First Reading of an Ordinance Amending the Specified Time of Scheduled City Council Meetings in Title 1, Chapter 6, Section 5
- b. Public Hearing and Decision on a First Reading of an Ordinance Amending Title 5, Chapter 5 Weeds to Redefine the Duty of a Property Owner to Remove Weeds, Authorizing the City to Take Action and Charge the Property Owner, and Providing Penalties
- c. Public Hearing and Decision on a Resolution of Intent to Amend the Assessment Method of Special Improvement District “Street Maintenance District #1”
- d. Public Hearing and Decision on a Resolution of Intent on a Draft of the Three Forks Growth Policy

**VIII. REPORT OF OFFICERS**

**IX. REPORTS FROM COUNCIL COMMITTEES (if any)**

**X. UNFINISHED BUSINESS**

- a. Flood Mitigation Project (update, if any)
- b. Water Project
  - i. Discussion on Plan to Negotiate Easements of Drinking Water Well on Kent Limited Partnership Land, Including Land Swap, Payment Options
  - ii. Discussion on Siting Wells on the Developer’s Property Along Kyd Road – Lease or Obtain Ownership of Well Sites
  - iii. Decision on Task Order 9 Amendment 3 (attached)
    - 1. Design and Permitting of Well 6A to Move to Construction/Connection to System Pending Water Quality Results,
    - 2. Permitting and Preliminary Design of 5 Additional Test Well Sites
  - iv. Additional Items – Information Only – no decision
    - 1. Consider Bidding Out 2 Additional Wells Later This Summer – (could take 6 months to get them drilled as drillers are still very

busy and getting bids and then getting on the schedule could be challenging. See figure for proposed locations)

- a. By Completing the Preliminary Design/Permitting Prior to Construction They can be Connected to the System a Bit Faster if Successful (quantity and quality).
2. Move Forward with Test Wells 2C and 2D First
  - a. Developer Indicated They are Happy to Work with the City on Siting 2 Wells
3. Continue to Work with the Kents to Drill Proposed Test Well 2A, wait on 2B
4. Design of Distribution System Improvements
  - a. Timing goals – Construction in 2023?
  - b. Task Order for design at July 12<sup>th</sup> meeting

## **XI. NEW BUSINESS**

- a. Appointment of Pamela Waggener to the City Judge Position Effective 7/1/2022 through 12/31/2022
- b. Approval of the Updated “Small Purchase Policy”

## **XII. PUBLIC COMMENTS/CONCERNS (for items not on the agenda)**

## **XIII. MAYOR & COUNCIL ANNOUNCEMENTS**

## **XIV. AGENDA ITEMS FOR NEXT COUNCIL MEETING: 7/12/2022**

- a. Public Hearing and Recommendation on a Request for a Conditional Use Permit from Matt and Kelly Bugland for the Property Located at Lot 9, Block 18 of Buttelman’s Addition (Plat D-34) Commonly Known as 123 East Jefferson Street. Said Request is for Approval to Build a Multi-Family Residential Duplex Within Residential District Designation
- b. Public Hearing and Decision on a Second Reading an Ordinance Amending the Specified Time of Scheduled City Council Meetings in Title 1, Chapter 6, Section 5
- c. Public Hearing and Decision on a Second Reading of an Ordinance Amending Title 5, Chapter 5 Weeds to Redefine the Duty of a Property Owner to Remove Weeds, Authorizing the City to Take Action and Charge the Property Owner, and Providing Penalties
- d. Public Hearing and Decision on a Resolution to Amend the Assessment Method of Special Improvement District “Street Maintenance District #1”

## **XV. ADJOURNMENT**

### **Policy and Conduct at Public Meetings**

The public is invited to speak on any item under discussion by the Council, after recognition by the presiding officer.

The speaker should stand, and for the record, give his/her name and address, and, if applicable, the person, firm or organization he/she represents. Comments should be limited to three (3) minutes unless approval by the presiding officer, and citizens requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.

Prepared statements are welcomed and should be given to the Clerk of the Council. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become part of the hearing record.

While the City Council is in session, those in attendance must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.

Any person making personal, impertinent or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue be granted by the presiding officer or a majority vote of the Council.

The Three Forks City Council reserves the right to amend these rules of procedure as deemed necessary.